



# 2017 ENVIRONMENTAL COMPLIANCE CALENDAR

## Compliance Tips!

**Knowledge is Power.** Research which environmental regulations apply to your operations. Make sure to consider all relevant media — air, water, and land.

**Some permitting authorities may have a backlog.** Submit environmental permit applications well before expiration to avoid delay.

**Prepare a SWPPP before submitting an NOI or permit application for coverage.** A qualified environmental consultant, like ESS, can assist you in preparing one.

**Stormwater sampling should be done as early in the month or monitoring period as possible.** This allows time to collect more samples if the originals are lost or exceed a holding time. ESS can monitor ideal windows of opportunity for stormwater sampling, allowing you to focus on your facility's daily operations.

**Be wary of using outdated form templates.** As permits are updated, so are their forms. Be sure to check your state or EPA website to ensure that you're using the most up-to-date forms.

**Maintain GHS labels and use them for all secondary containers.** New stringent GHS standards require labels to be reliably affixed without fading or becoming unreadable, despite harsh conditions. Secondary containers, such as spray bottles, must also be properly labeled following the new GHS requirements.

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
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29	30	31					26	27	28					26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30					

30	EPA MSGP Annual Report   MA, NH <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q1	EPA MSGP Inspection   MA, NH (Facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	1	Air Emissions Statement   CT <a href="http://ct.gov/deep">ct.gov/deep</a>	15	Annual Source Registration, Operating Permit Facilities   MA <a href="http://mass.gov/eea/agencies/massdep/service/online/">mass.gov/eea/agencies/massdep/service/online/</a>	15	RES, NESHAP Source Registration   MA <a href="http://mass.gov/eea/agencies/massdep">mass.gov/eea/agencies/massdep</a>	2	Triennial Source Registration   MA <a href="http://mass.gov/eea/agencies/massdep">mass.gov/eea/agencies/massdep</a>
Q1	EPA MSGP Benchmark & Visual Monitoring   MA, NH <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q1	RIPDES MSGP Inspection   RI (Facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/">dem.ri.gov/programs/benviron/water/permits/ripdes/</a>	1	EPCRA Tier II Report <a href="http://epa.gov/epcra/tier-ii-forms-and-instructions">epa.gov/epcra/tier-ii-forms-and-instructions</a>	15	MA Greenhouse Gas Reporting <a href="http://mass.gov/eea/agencies/massdep">mass.gov/eea/agencies/massdep</a>	Q2	EPA MSGP   MA, NH (Facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes/stormwater-discharges-industrial-activities#msgp">epa.gov/npdes/stormwater-discharges-industrial-activities#msgp</a>	Q2	EPA MSGP Inspection   MA, NH (Facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>
Q1	RIPDES MSGP Visual Monitoring   RI <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/">dem.ri.gov/programs/benviron/water/permits/ripdes/</a>	Q1	SPCC Plan Oil Storage (monthly or quarterly inspections) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>	1	Hazardous Waste Recycling Annual Report   MA <a href="http://mass.gov/eea/agencies/massdep/recycle/hazardous">mass.gov/eea/agencies/massdep/recycle/hazardous</a>	15	Annual Emissions Statements & Reports   NH <a href="http://des.nh.gov/organization/divisions/air">des.nh.gov/organization/divisions/air</a>	Q2	RIPDES MSGP   RI (Facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/pdfs/">dem.ri.gov/programs/benviron/water/permits/ripdes/pdfs/</a>	Q2	RIPDES MSGP Inspection   RI (Facility-specific monthly or quarterly) <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/pdfs/">dem.ri.gov/programs/benviron/water/permits/ripdes/pdfs/</a>
Q1	Semi-annual MSGP Benchmark Monitoring   RI <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/">dem.ri.gov/programs/benviron/water/permits/ripdes/</a>	Q1	EPA MSGP Inspection   MA, NH (Facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	1	Title V Annual Certification* <a href="http://epa.gov/title-v-operating-permits">epa.gov/title-v-operating-permits</a>	15	Title V Compliance Cert.   NH <a href="http://des.nh.gov/organization/divisions/air">des.nh.gov/organization/divisions/air</a>	Q2	SPCC Plan Oil Storage (monthly or quarterly inspections) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>	Q2	SPCC Plan Oil Storage Inspection (monthly or quarterly) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>
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### Annual Compliance – Check It Off Your List!

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|--|---|--|
| <input type="checkbox"/> MSGP Comprehensive Facility Inspection   RI<br><a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes/">dem.ri.gov/programs/benviron/water/permits/ripdes/</a> | <input type="checkbox"/> OSHA Training<br><a href="http://www.osha.gov/publications">www.osha.gov/publications</a>  | <input type="checkbox"/> AST Inspection   MA<br><a href="http://mass.gov/eopss/agencies/dfs/dfs2/osfm/fire-prev">mass.gov/eopss/agencies/dfs/dfs2/osfm/fire-prev</a>                       |
| <input type="checkbox"/> RIDLT Hazardous Substance Inventory<br><a href="http://dem.ri.gov/programs/emergencyresponse">dem.ri.gov/programs/emergencyresponse</a>                                   | <input type="checkbox"/> SPCC Plan Training<br><a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations">epa.gov/oil-spills-prevention-and-preparedness-regulations</a> | <input type="checkbox"/> SWPPP/SWMP Training<br><a href="http://epa.gov/npdes/pubs/empltrng.pdf">epa.gov/npdes/pubs/empltrng.pdf</a>   |
| <input type="checkbox"/> Hazardous Waste Awareness Training<br><a href="http://epa.gov/hwgenerators">epa.gov/hwgenerators</a>  | <input type="checkbox"/> DOT Hazardous Material Shipping Certification<br><a href="http://phmsa.dot.gov/hazmat/outreach-training">phmsa.dot.gov/hazmat/outreach-training</a>              | <input type="checkbox"/> ELUR Inspection and Report   RI<br><a href="http://dem.ri.gov/programs/wastemanagement/site-remediation">dem.ri.gov/programs/wastemanagement/site-remediation</a> |

\*Some facilities may have an earlier deadline.

### ESS can help!

Call: 781.419.7696 or 401.434.5560

Visit: [www.essgroup.com/contact-us.html](http://www.essgroup.com/contact-us.html)

Get Updates: Text ESSGROUP to 22828  
(We won't share your info & you can unsubscribe any time!)



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## Compliance Tips!

**Planning a facility expansion or construction near a shoreline or wetland?** Refer to local environmental agencies to determine the impacts. A reputable consulting firm can assist.

**Before leasing or buying, uncover a property's history.** A facility where hazardous substances are located may be responsible for cleaning up. Manage the risk by conducting due diligence before leasing or buying a commercial or industrial property. A subsurface investigation may be needed.

**Stormwater pollution prevention teams, inspectors, and monitors should be "qualified personnel."** EPA defines qualified personnel as "those who possess the knowledge and skills to assess conditions and activities that could impact stormwater quality at your facility, and who can also evaluate the effectiveness of control measures."

**Label facility storm drains with "No Dumping – Drains to Stream."** If select drains at your facility discharge to the sanitary sewer system or to a sump (for example, at a wash rack), you should label those with a "Drains to Sanitary Sewer" or similar message.

**USEPA MSGP Signatory Requirements.** Be sure that all MSGP reports, including visual monitoring and facility-specific inspection forms, are signed by an authorized representative of the company.

JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
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30	31																																										

  

1	EPCRA TRI Forms R & A <a href="http://epa.gov/toxics-release-inventory-tri-program">epa.gov/toxics-release-inventory-tri-program</a>	31	Title V Semi-annual Certification* <a href="http://epa.gov/title-v-operating-permits">epa.gov/title-v-operating-permits</a>	Q3	EPA MSGP Inspection   MA, NH (facility-specific monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q3	EPA MSGP Inspection   MA, NH (facility-specific monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q3	EPA MSGP Inspection   MA, NH (facility-specific monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q4	EPA MSGP Benchmark & Visual Monitoring   MA, NH <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q4	EPA MSGP Inspection   MA, NH (facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q4	EPA MSGP Inspection   MA, NH (facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>
1	MassDEP TUR Form S   MA <a href="http://mass.gov/eea/agencies/massdep">mass.gov/eea/agencies/massdep</a>	Q3	EPA MSGP Inspection   MA, NH (facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q3	RIPDES MSGP Inspection   RI (Facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs">dem.ri.gov/programs</a>	Q3	RIPDES MSGP Inspection   RI (Facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs">dem.ri.gov/programs</a>	Q3	SPCC Plan Oil Storage Inspection (monthly or quarterly) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>	Q4	RIPDES MSGP Visual Monitoring   RI <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes">dem.ri.gov/programs/benviron/water/permits/ripdes</a>	Q4	RIPDES MSGP Inspection   RI (facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs">dem.ri.gov/programs</a>	Q4	RIPDES MSGP Inspection   RI (facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs">dem.ri.gov/programs</a>
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Q3	RIPDES MSGP Visual Monitoring <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes">dem.ri.gov/programs/benviron/water/permits/ripdes</a>	Q3	Semi-annual MSGP Benchmark Monitoring   RI <a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes">dem.ri.gov/programs/benviron/water/permits/ripdes</a>	Q3	EPA MSGP Inspection   MA, NH (facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q3	RIPDES MSGP Inspection   RI (facility-specific, monthly or quarterly) <a href="http://dem.ri.gov/programs">dem.ri.gov/programs</a>	Q3	SPCC Plan Oil Storage Inspection (monthly or quarterly) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>	Q4	EPA MSGP Inspection   MA, NH (facility-specific, monthly or quarterly) <a href="http://epa.gov/npdes">epa.gov/npdes</a>	Q4	SPCC Plan Oil Storage Inspection (monthly or quarterly) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>	Q4	SPCC Plan Oil Storage Inspection (monthly or quarterly) <a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control">epa.gov/oil-spills-prevention-and-preparedness-regulations/overview-spill-prevention-control</a>
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### Annual Compliance – Check It Off Your List!

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> MSGP Comprehensive Facility Inspection / RI<br><a href="http://dem.ri.gov/programs/benviron/water/permits/ripdes">dem.ri.gov/programs/benviron/water/permits/ripdes</a> | <input type="checkbox"/> OSHA Training<br><a href="http://www.osha.gov/publications">www.osha.gov/publications</a>  | <input type="checkbox"/> AST Inspection   MA<br><a href="http://mass.gov/eopss/agencies/dfs/dfs2/osfm/fire-prev">mass.gov/eopss/agencies/dfs/dfs2/osfm/fire-prev</a>                       |
| <input type="checkbox"/> RIDLT Hazardous Substance Inventory<br><a href="http://dem.ri.gov/programs/emergencyresponse">dem.ri.gov/programs/emergencyresponse</a>                                 | <input type="checkbox"/> SPCC Plan Training<br><a href="http://epa.gov/oil-spills-prevention-and-preparedness-regulations">epa.gov/oil-spills-prevention-and-preparedness-regulations</a> | <input type="checkbox"/> SWPPP/SWMP Training<br><a href="http://epa.gov/npdes/pubs/empltrng.pdf">epa.gov/npdes/pubs/empltrng.pdf</a>   |
| <input type="checkbox"/> Hazardous Waste Awareness Training<br><a href="http://epa.gov/hwgenerators">epa.gov/hwgenerators</a>  | <input type="checkbox"/> DOT Hazardous Material Shipping Certification<br><a href="http://phmsa.dot.gov/hazmat/outreach-training">phmsa.dot.gov/hazmat/outreach-training</a>              | <input type="checkbox"/> ELUR Inspection and Report   RI<br><a href="http://dem.ri.gov/programs/wastemanagement/site-remediation">dem.ri.gov/programs/wastemanagement/site-remediation</a> |

\*Some facilities may have an earlier deadline.

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